



www.healthaxs.com

HIPAA-Compliant Website Checklist

A quick guide to what makes your practice's website truly secure and compliant.

Website Hosting & Security

- ☐ Website is hosted on a secure, reliable server with strong security protocols
- ☐ SSL/TLS certificate is active (your site URL starts with "https://")
- ☐ Website software, plugins, and themes are kept up to date
- ☐ Security plugins are installed and actively monitoring for threats
- ☐ Regular backups are scheduled in case of data loss

PHI-Handling Forms (Compliant Vendor-Hosted)

- ☐ Any form collecting patient health information is powered by a HIPAA-compliant third-party vendor, not the website's own server
- ☐ A signed Business Associate Agreement (BAA) is in place with the form vendor
- ☐ Form data is encrypted in transit and at rest on the vendor's platform
- ☐ Patient information is never routed through, or stored on, standard website hosting
- ☐ Forms include appropriate consent language for data collection

Access & Authentication

- ☐ Admin/login access to the website is protected with strong passwords
- ☐ Multi-factor authentication (MFA) is enabled for all website admin accounts

-
- ☐ Only authorized staff have access to the website's backend

Compliance Documentation

- ☐ A privacy policy is published and reflects how patient data is handled, including which parts are managed by third-party vendors
- ☐ Terms & conditions are published and up to date
- ☐ Any patient portal or telehealth integration uses secure, authenticated access through a compliant vendor

Ongoing Maintenance

- ☐ Website is reviewed periodically for new compliance requirements
- ☐ Security patches and updates are applied promptly to the website itself
- ☐ A response plan is in place in case of a data breach, covering both the website and any connected vendor platforms

This checklist is provided for general guidance and does not constitute legal advice. For a full compliance review of your practice's website, book a free consultation with our team. Contact us at (904) 663-9070 or contact@healthaxs.com